

## Quality Policy



### *Statement*

The company (Greyfriars Project Management Ltd) recognises that the disciplines of quality, health & safety and environmental management are an integral part of its management function.

The Director considers this as a primary responsibility and to be the key to good business practice. As part of this commitment, we maintain a Quality Management System in line with ISO 9001 and 14001 practices.

### *Objectives/Commitments*

- Comply with all applicable laws and regulations.
- Follow a concept of continual improvements and make best use of our resources by setting and reviewing objectives to achieve the improvements in Quality.
- Take due care to ensure that our work activities are safe for employees, suppliers, visitors, and others who come into contact with our environment.
- Work closely with our customers and suppliers to establish the highest quality standards.
- Comply with our industry codes of practice.
- Conduct our business in a fair and ethical manner.
- Train our staff in the needs and responsibilities of our Quality Management Systems.
- Be aware of our environmental responsibilities when carrying out our work processes.

### *Policy Maintenance, Communication & Availability*

This policy will be maintained in line with its continual review at the annual senior management meeting.

Copies will be kept (1) digitally on the company Sharepoint where all staff members will be made aware of its location, (2) physically printed on the company noticeboard in our office, and (3) digitally on our website, easily accessible by clients, interested parties and the public at large.

A handwritten signature in black ink that reads 'Jon Barnard'.

**Jon Barnard**

Director

Date: 17 / 01 /2024